

The background of the slide is a dark, abstract composition of glowing, swirling lines in shades of red, orange, and blue, creating a sense of motion and energy.

Security Standards for Multilingual Document Management in Switzerland – A Case Study

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24translate – Your Full-Service Translation Service Provider



Fact & Figures

Founded in 1999

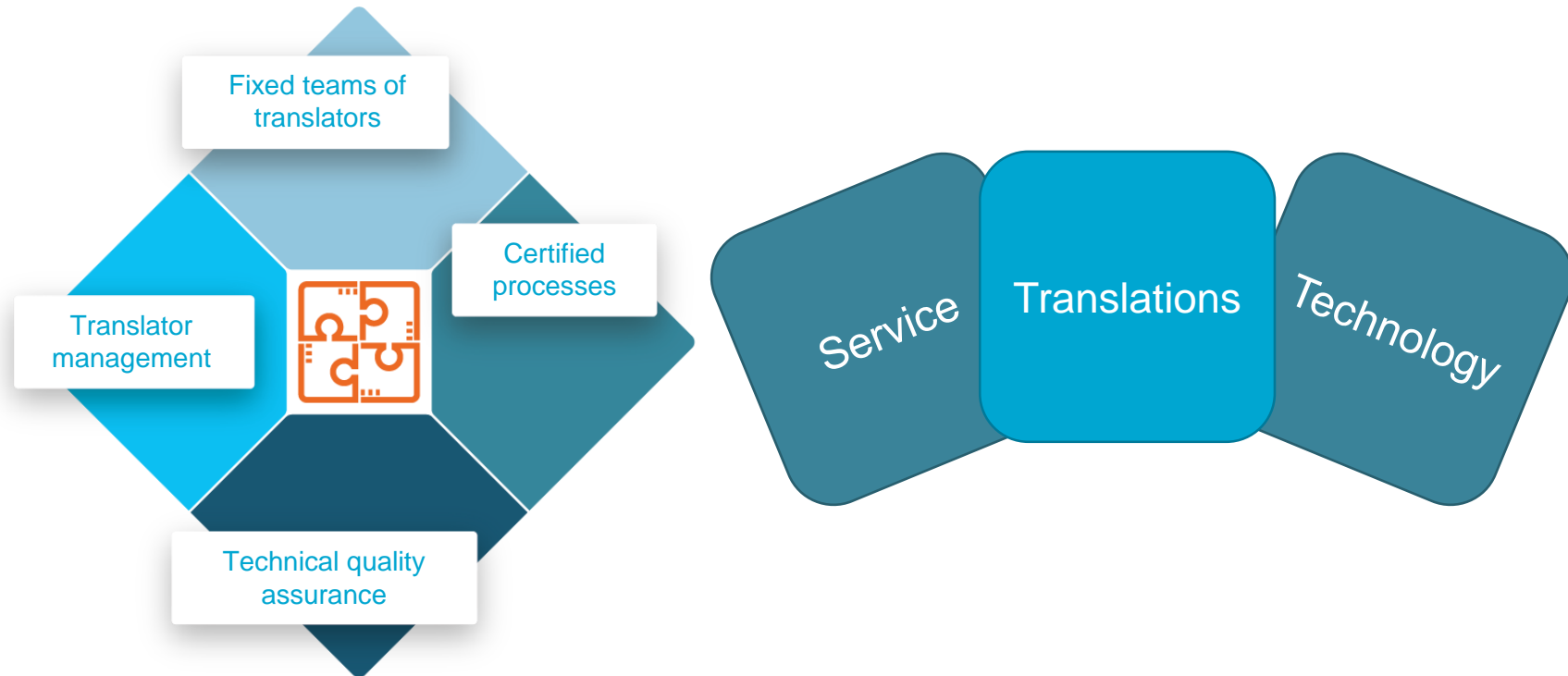
Headquarters in Hamburg, Germany
Subsidiary in St. Gallen, Switzerland

More than 200 permanent employees
and over 7,000 professional translators

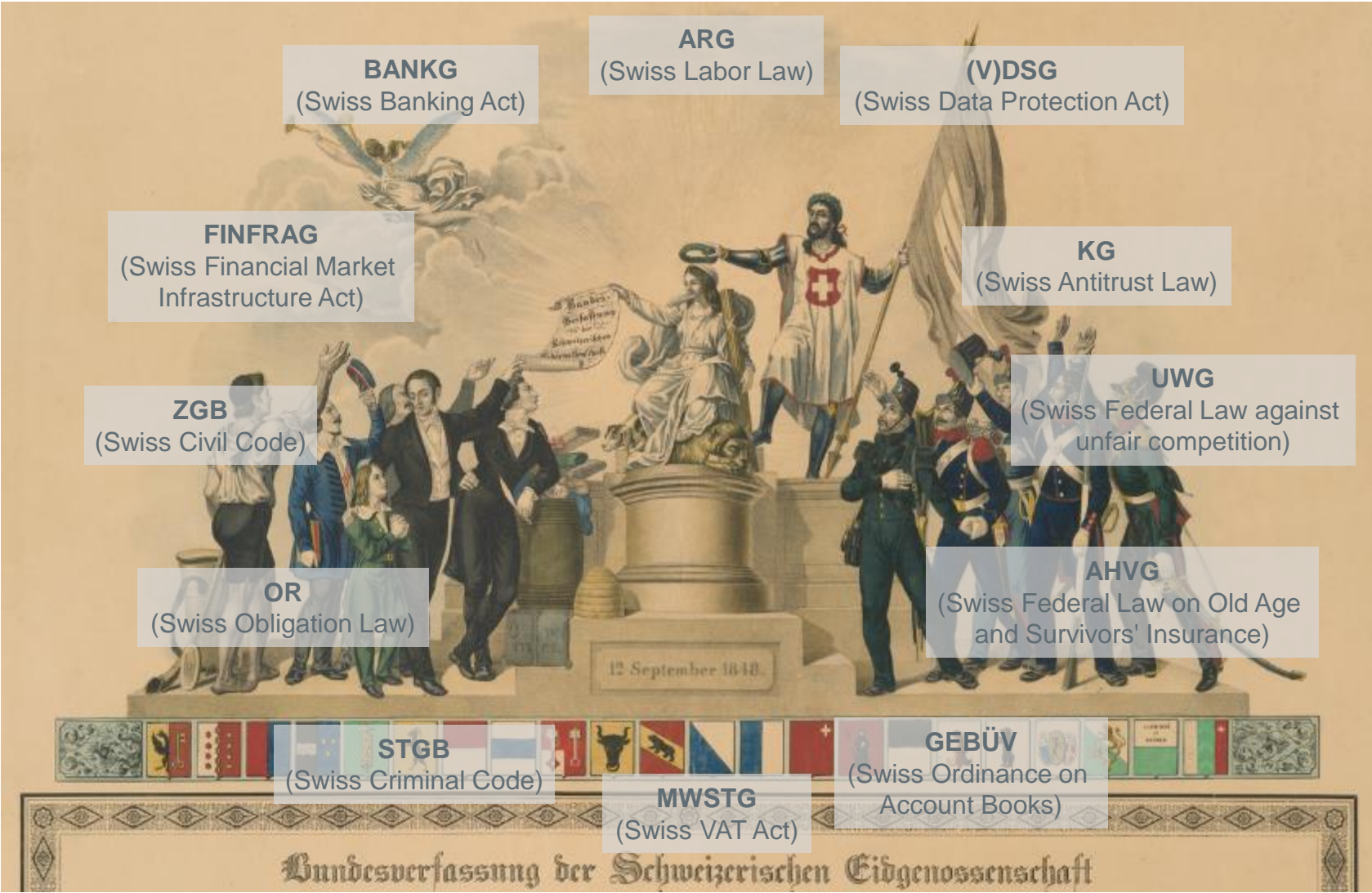
Among the 15 largest translation
service providers in Europe

Specialist for technical translations and
innovative developer of technology-
supported translation solutions

16 Mio € turnover 2018



Compliance with legal requirements



Dealing with electronic customer data – Advanced security requirements



Eidgenössische Finanzmarktaufsicht FINMA
Autorité fédérale de surveillance des marchés financiers FINMA
Autorità federale di vigilanza sui mercati finanziari FINMA
Swiss Financial Market Supervisory Authority FINMA

- Governance
- Client Identifying Data (CID)
- Data location and access
- Infrastructure and technology safety standards
- Selection, monitoring and training of employees with access to CID
- Risk identification, control and mitigation with regard to CID confidentiality
- Communication in CID Confidentiality Incidents
- Outsourcing services in connection with CID



Our Security Solution Approach



Advanced recruitment and employee selection criteria



CID Checks



Information Security Management System



Security Workflows



Secure file sharing for remote access



Data encryptions



IP-authentication and restriction



Operational IT Security Monitoring



NDA's along the E2E-process



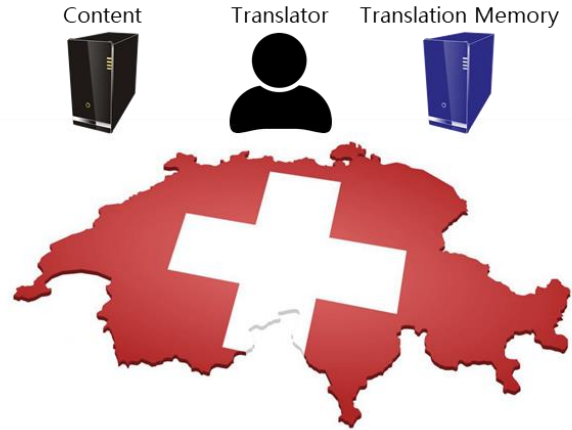
Functional limitations (e.g. print blockers)



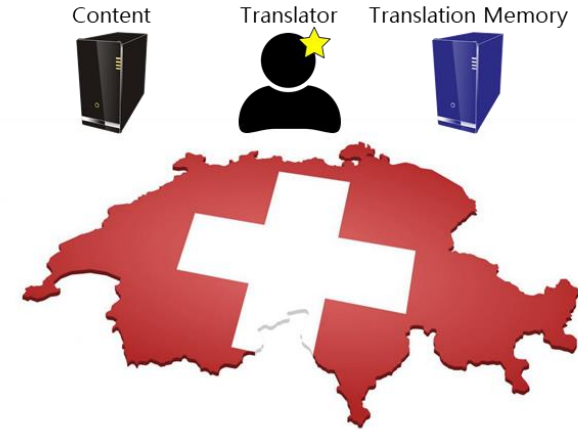
Storage of Data in Tier IV Data Center in Switzerland

4 Security levels for different Security Requirements

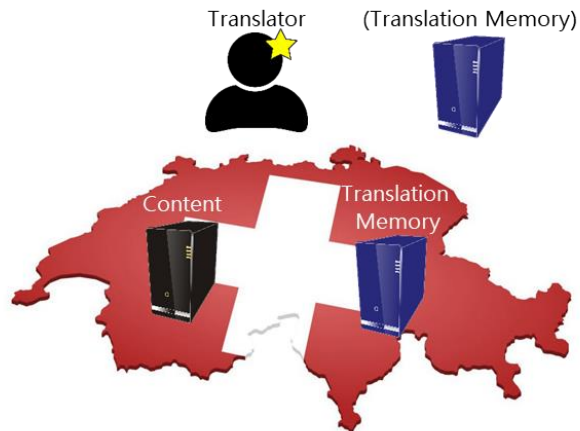
Public



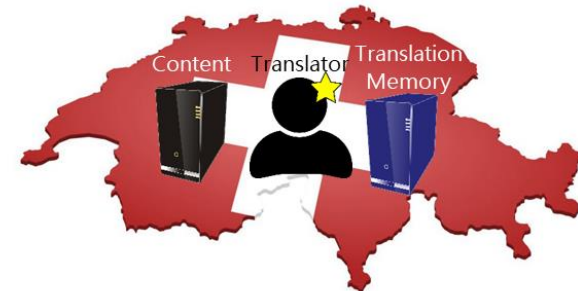
Internal



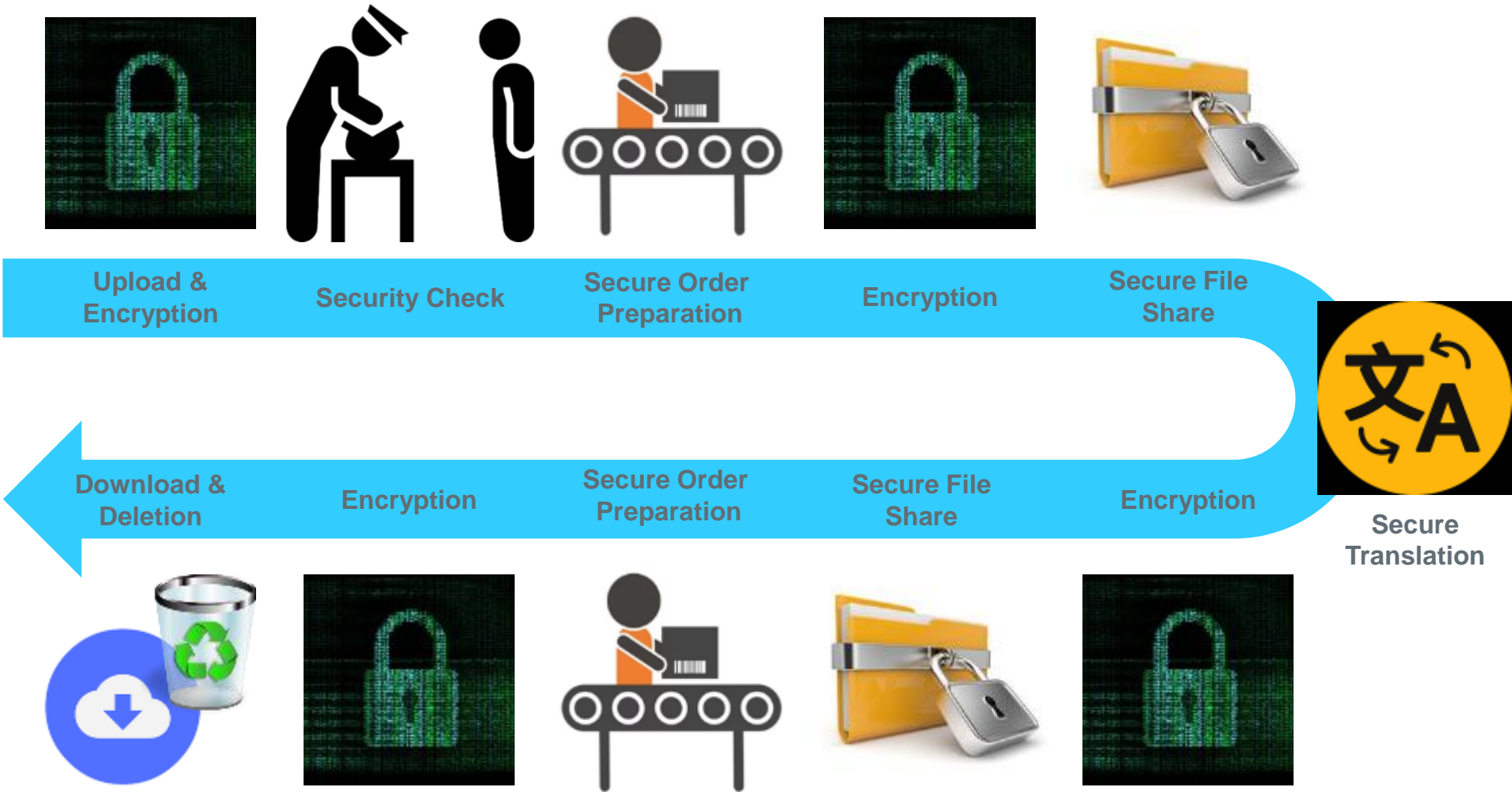
Confidential (light)

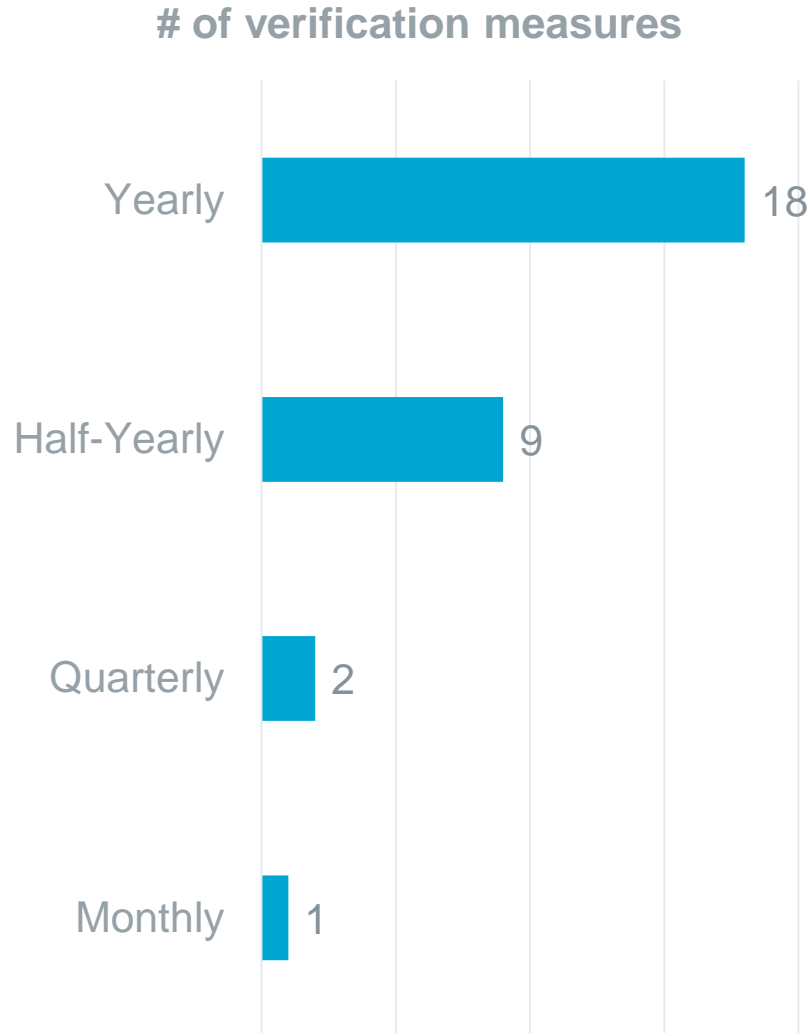


Strictly Confidential



Security Work Flow (simplified)

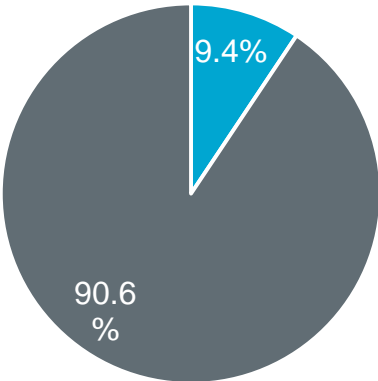




Verification Areas:

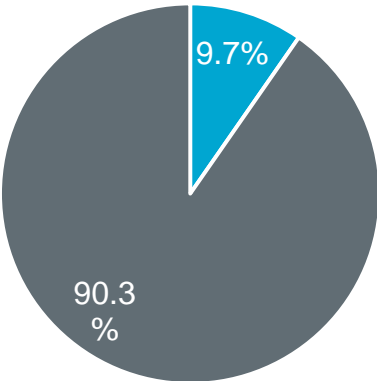
- Risk Management
- Security Policy
- Organizational Security
- Physical & Environmental Security
- Communications and Operations Management
- Access Control
- Cryptographic Controls
- Information Security Incident Management
- Reports and Management
- Business Continuity Management

Orders



■ Security ■ Standard

Revenue



■ Security ■ Standard

Contact

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